

# Minutes

## HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

### Regular Meeting – 14 June, 2021 – 4:00 P.M. or After Completion of the HEDC Board Retreat and Workshop

The regular monthly meeting for the Hitchcock Economic Development Corporation was held on Monday June 14, 2021 at 4:00 PM or after the completion of the Annual HEDC Board Retreat and Workshop. This was an open meeting held in the Board Room at the Associated Credit Union of Texas Corporate office – 1095 League City Parkway 2<sup>nd</sup> Floor League City, Texas 77573 and Via Zoom Link for those unable to attend in person.

#### ZOOM Link:

Join Zoom Meeting

<https://zoom.us/j/99091281908?pwd=MDE4L3BHNWFGZEhreG9vak1jcGhRUT09>

Meeting ID: 990 9128 1908

Passcode: 739874

One tap mobile

+13462487799,, 99091281908#,,,, \*590116# US (Houston)

+12532158782,, 99091281908#,,,, \*590116# US (Tacoma)

## A G E N D A

### 1. Call to Order, President Jack Click.

The meeting was called to order at 4:12 PM by HEDC Board President Jack Click.

### 2. Roll call of members

Members present -Jack Click, Dorothy Childress, Ted Robinson, Randy Stricklind, Dane Carlson;  
Guest present – Mayor Chris Armacost, GHP Consultant Fred Welch.

### 3. Public Comments (Limit 2 minutes per speaker)

There were no public comments.

### 4. Consent Agenda

- a. Approval of the Minutes of the HEDC Regular Meeting May 20, 2021
- b. Approval of payment of the HEDC Monthly VISA account at Prosperity Bank.
- c. Approval of other Invoices

Motion was made by Ted Robinson to approve the consent agenda items a, b, and c. Motion was seconded by Dorothy Childress. Motion passed 4-0.

### 5. HEDC Financial Report – Tyler Robert

Mr. Robert presented the Corporation's financial report for the period ending May 31st. All matters were in order. Mr. Robert pointed out sales tax figures were down for the month but still fell in line with previous years. The report was accepted with no questions brought forward.

**6. Executive Director's Report – Tyler Robert**

- a. Project Report**
- b. Update on TxDOT Grant**
- c. Website**
- d. Marketing activity**
- e. Other**

Mr. Robert presented his report to the board on the status of projects & updates on the proposed TxDOT sidewalk grant. He informed the board that the website was now live and demonstrated functionality of its features. Mr. Robert suggested that a more in-depth software could be used to properly market the available real estate of the city and commented that he would seek services and quotes to do so. He also reported that he had submitted a site for a new RFI brought to him by GHP, Project Journey.

**7. Consider and take possible action on items presented at HEDC Board Retreat/Workshop – Tyler Robert**

No actions were taken.

**8. Consider and approve budget for fiscal year 2021-2022 – Tyler Robert**

No action was taken. The board suggested Mr. Robert present a completed budget at the next meeting.

**9. Discuss, consider, and take possible action to appoint officers among the HEDC Board of Directors – Tyler Robert**

Ted Robinson was voted Vice President of the HEDC Board of Directors by a 3-0 vote. Mr. Robinson did not participate in the election.

**10. Discuss, consider, and take possible action to approve the purchase of real estate – Tyler Robert**

Mr. Robert presented the initial concept of purchasing real estate in downtown Hitchcock for office use and to expedite its downtown revitalization efforts. Board members requested that they be kept in the loop as to locations and discussions with property owners. Mr. Robert assured the board that all talks were exploratory, and that final decisions would be made by the board. He also noted that an updated downtown comprehensive plan was necessary, and that one would be in the works to present to the board in the future.

**11. President's Comments**

- a. Brief the board on status of the HEDC Activities.**
- b. Other**

Mr. Click confirmed that downtown revitalization efforts would be key to attracting investment in the community, as well as developing an entrepreneurial spirit within its citizens. Several pathways are available to the organization, this effort is a key direction for it to focus on to enhance and provide job growth in the future.

**12. Mayor's Comments**

**13. Board Members' Comments**

Ms. Childress expressed her desire that any revitalization effort keep with the spirit of the town and hoped that any upgrades to historical buildings would preserve their original design. Mr. Robert assured that any revitalization would embrace those facets of the city's history.

**14. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code, §§551.071, 551.072, 551.074 and 551.087.\***

**15. ANNOUNCEMENT**

- a. Next regular meeting 15 July 2021 at 5:30 p.m.

**16. ADJOURN**

A motion to adjourn was made by Randy Strickland at 5:10 PM, seconded by Ted Robinson.

Minutes approved this \_\_\_\_ day of \_\_\_\_ 2021

Jack Click  
President